

# Print the NEW TM AGENDA format in Chrome

1) With the AGENDA screen displayed – Hit the PRINT button

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*For more information on Toastmasters International, visit [toastmasters.org](http://toastmasters.org)*

**Logins**

- Member Login

**Meeting Agenda for July 25, 2018**

Welcome to our meeting!

**Leaders-Speakers of Tomorrow - Club Mission**  
We provide a supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater self-confidence and personal growth.

View Another Agenda | List All Agendas | Print This Meeting Agenda

Time*	Role / Agenda Item	Member
12:00PM	<b>Toastmaster</b>	
12:03PM	The Toastmaster opens the meeting and introduces the other roles.	

☑ Role filled by Donna Young [X]

2) Select the new TM Layout and hit OK

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**Meeting Agenda for July 25, 2018**

Welcome to our meeting!

**Print Meeting Agenda**

Select Layout: TM Layout

Options:  
Include Role Times,  
Include Role Descriptions,  
Include Meeting Notes

Please remember to enable printing of background images in your browser print dialog.

Ok Cancel

3) FOR CHROME Remember to Click on +MORE SETTINGS to see the 'enable printing of background images in browser print dialog'

→ ↻ Secure | <https://lsot.toastmastersclubs.org/index.cgi?action=PrintAgenda&meetingid=01071254&layout=tmlay>

7/24/2018
Printed

### Print

Total: **1 sheet of paper** (2 pages)

Print Cancel

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Copies

Layout Portrait ▾

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Options  Two-sided

+ [More settings](#)

**President**  
Clare Kidenda

**VP Education**  
Donna Young

**VP Membership**  
Darlene English

**VP Public Relations**  
Dawn Pitts

**Secretary**  
Sharita Kayembe

**Treasurer**  
Sharita Kayembe

**Sergeant at Arms**  
Lynné Bailey

Location can be found on our website <https://lsot.toastmastersclubs.org>

Toastmasters International  
[www.toastmasters.org](http://www.toastmasters.org)

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### Meeti

Time	Role / Agenda Item fo
12:00PM	<b>Toastmaster</b> The Toastmaster opens the meetir other roles.
12:03PM	<b>Toastmaster Theme of Day</b> The Theme of the Day : Every Jou Word of the Day: Agog
12:05PM	<b>Speaker #1</b> The first of two speakers for the m prepared speech from one of the n manuals.
	<b>Manual-Path / Project / Time:</b> COMPETENT COMMUNICATION (CC Breaker (4-6 min))
	<b>Project Title:</b> Humor
12:12PM	<b>Table Topics</b> Impromptu speaking. The Table To several members to deliver 1-2 mi
12:18PM	<b>New Member Induction Cere</b>
12:28PM	<b>New Officer Induction Cere</b>
12:38PM	<b>Awards Ceremony: &lt;Donna \</b>
12:43PM	<b>General Evaluator</b> Evaluates the meeting in whole.
12:48PM	<b>Evaluator #1</b> Evaluates speaker #1.
12:51PM	<b>Timer</b> Keeps the time of each role and re
12:52PM	<b>Grammarian</b> Evaluates the usage of grammar a counter".
12:55PM	<b>Business Meeting - Announc</b> <b>Next Meeting:</b> Aug 8th and Aug 2 <b>Officer Training: District 25:</b> <a href="https://www.d25toastmaster">https://www.d25toastmaster</a>

4) Make sure 'Background graphics' is clicked ON

Print

Total: 1 sheet of paper (2 pages)

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Pages:  All  
 e.g. 1-5, 8, 11-13

Copies: 1

Layout: Portrait

Color: Color

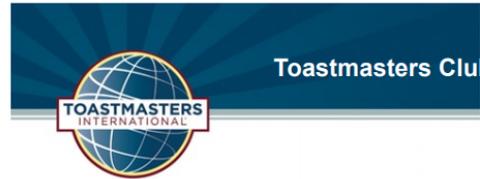
Paper size: Letter

Margins: Default

Quality: 600 dpi

Scale: 100

Options:  Headers and footers  
 Two-sided  
 Background graphics



## Toastmasters Club

**President**  
Clare Kidenda

**VP Education**  
Donna Young

**VP Membership**  
Darlene English

**VP Public Relations**  
Dawn Pitts

**Secretary**  
Sharita Kayembe

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### Meeting Agend

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12:03PM	<b>Toastmaster Theme of Day</b> The Theme of the Day: Every journey has a destination Word of the Day: Agog
12:05PM	<b>Speaker #1</b> The first of two speakers for the meeting who give a prepared speech from one of the many Toastmasters manuals. <b>Manual-Path / Project / Time:</b> COMPETENT COMMUNICATION (CC) MANUAL: (1) The Ice Breaker (4-6 min) <b>Project Title:</b> Humor
12:12PM	<b>Table Topics</b> Impromptu speaking. The Table Topics master calls upon several members to deliver 1-2 minute talks on a topic.
12:18PM	<b>New Member Induction Ceremony</b>
12:28PM	<b>New Officer Induction Ceremony:</b> <Priya Kar Area Director
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12:51PM	<b>Timer</b> Keeps the time of each role and reports times.
12:52PM	<b>Grammarian</b>

5) Then hit the PRINT BUTTON and IT PRINTS CORRECTLY!!!

**Meeting Agenda**

Time	Role / Agenda Item for July 25, 2018	Member
12:00PM	<b>Toastmaster</b> The Toastmaster opens the meeting and introduces the other roles.	Donna Young
12:03PM	<b>Toastmaster Theme of Day</b> The Theme of the Day: Every journey has a destination Word of the Day: agog	Donna Young
12:05PM	<b>Speaker #1</b> The first of two speakers for the meeting who give a prepared speech from one of the many Toastmasters manuals. <b>Manual-Path / Project / Time:</b> COMPETENT COMMUNICATION (CC) MANUAL: (1) The Ice Breaker (4-6 min) <b>Project Title:</b> Humor	Andrew Peterson
12:12PM	<b>Table Topics</b> Impromptu speaking. The Table Topics master calls upon several members to deliver 1-2 minute talks on a topic.	Kristina Clark
12:18PM	<b>New Member Induction Ceremony</b>	Darlene English
12:28PM	<b>New Officer Induction Ceremony:</b> <Priya Kar Area Director	-
12:38PM	<b>Awards Ceremony:</b> <Donna Young> VP Education	Donna Young
12:43PM	<b>General Evaluator</b> Evaluates the meeting in whole.	Lynn Bailey
12:48PM	<b>Evaluator #1</b> Evaluates speaker #1.	Clare Kidenda
12:51PM	<b>Timer</b> Keeps the time of each role and reports times.	Dawn Pitts
12:52PM	<b>Grammarian</b> Evaluates the usage of grammar and acts as the "ah counter".	Miguel Carmona
12:55PM	<b>Business Meeting - Announcements</b> <b>Office Training: DISTRICT 25:</b> <a href="https://www.d25.toastmasters.org/program-quality/our-neighbor-district-25">https://www.d25.toastmasters.org/program-quality/our-neighbor-district-25</a> <a href="http://d25.toastmasters.org/education/summer2018.html">http://d25.toastmasters.org/education/summer2018.html</a> <b>Need help with Pathways:</b> Contact Donna or Lynn	Clare Kidenda
12:57PM	<b>Toastmaster Closes Meeting</b> 1:00PM (end) The Toastmaster returns once more to close the meeting and give some final words about the meeting.	Donna Young

**Motion Notes:**

