

ML BULL MASTERS

President

Charan Kaur,
ACS, ALB

VP Education

Michael Winters

VP Membership

Truptesh Patel

VP Public Relations

Mimi Warburton

Treasurer

Gopal Babu, CC,
ALB

Secretary

Alicia Jay White

Sergeant at Arms

Jacqueline Santos

Meeting Agenda

Time	Role / Agenda Item for July 19, 2018	Member
12:00PM	SAA The Sergeant-At-Arms is responsible for Club property management, meeting room preparation, and hospitality. Welcome – Call to order – Silence “Implements of distraction”	-
12:01PM	President's Welcome Opening remarks; Introduce Toastmaster	-
12:03PM	Toastmaster Leads the meeting. Introduces each participant listed on the agenda. Maintains an enjoyable, lively pace, and provides smooth transitions throughout the meeting. Theme, Word of the Day, Identify Roles, Introduce Speakers	Gopal Babu, CC, ALB
12:06PM	Inspirational Moment	Murali Adari
12:07PM	Speaker #1 Prepares and presents a speech to fulfill the objectives of an assignment from the Competent Communication (CC) or one of several Advanced Toastmasters manuals provided by Toastmasters International.	Alicia Jay White
	Manual-Path / Project / Time: PATHWAYS - Strategic Relationships: (L1) Researching and Presenting (5-7 min)	
	Project Title: Waste Not, Want Not	
12:15PM	Educational Moment Club members will observe an International speech contest winner and share feedback	Gopal Babu, CC, ALB
	Manual-Path / Project / Time: Project Title: Gopal Has something to share with us.	
12:23PM	Speaker #3 Prepares and presents a speech to fulfill the objectives of an assignment from the Competent Communication (CC) or one of several Advanced Toastmasters manuals provided by Toastmasters International.	

	Back Up Speaker	
12:31PM	Table Topics Master Presents a series of interest questions related to the theme of the day, and selects or invites others to give a 1 - 2 minute impromptu response. Creates and maintains a convivial atmosphere in which all participants feel free to be creative, spontaneous, and expressive.	Mark Streitman, ACS, ALB
12:40PM	General Evaluator Introduces speech evaluators and presents an overall evaluation of the meeting. Coaches all participants and provides insight to enhance and improve future meetings.	Charan Kaur, ACS, ALB
12:43PM	Speech Evaluator #1 Observes, analyzes, and provides feedback for the speaker, including praise for skills used and suggestions for improvement. Offers techniques that will help the speaker and the audience improve their public speaking skills.	Michael Winters
12:46PM	Speech Evaluator #2 Observes, analyzes, and provides feedback for the speaker, including praise for skills used and suggestions for improvement. Offers techniques that will help the speaker and the audience improve their public speaking skills.	
12:49PM	Speech Evaluator #3 Observes, analyzes, and provides feedback for the speaker, including praise for skills used and suggestions for improvement. Offers techniques that will help the speaker and the audience improve their public speaking skills.	
12:52PM	Ah Counter/ Grammarian Listens for speech fillers such as 'ah', 'um', 'you know.'; grammatical errors; word choice or pronunciation; Word of the Day usage.	Truptesh Patel
12:55PM	Timer Uses timing device and visual signals to indicate timing for prepared speakers, table topics participants, and evaluators. Gives summary report of all timed presentations.	Matthew Faro
12:57PM	President's Closing	-
1:00PM (end)	Announcements; Guest Introductions/Comments; Closing Remarks	