

Meeting Agenda Settings

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Create your meeting agenda templates here that will be used as the starting point for each newly created agenda. You can also customize some settings related to the roster. You can optionally get started by selecting one of the supplied pre-designed agenda templates when you create a new agenda, rather than create your own agenda templates. [More...](#)

Global Settings

Default Meeting Description

Agenda Templates

Select an agenda template:

1: 2017-18 PERSuaders Agenda Template ▼

Set or change the name of this template:

2017-18 PERSuaders Agenda Template



Agenda Template Start Time: 12pm ▼ 05 ▼

Missing 'pencil' icon for editing?