



## West Cobb Toastmasters

Welcome to our meeting!

Theme: Women's History Month

Word of the Day: Retarget, ree-TAHR-GUT, verb

Definition: To direct something toward a different object, notion, or direction.

Sentence: My objective for the day was to retarget the toddler's attention to prevent him from missing his mother too much.

## Meeting Agenda

**President**  
Jean Aaron

**VP Education**  
Mary Ann David,  
DTM

**VP Membership**  
Jean Aaron

**VP Public Relations**  
Mary Ann David,  
DTM

**Secretary**  
Fran Ellis, EC4

**Treasurer**  
Fran Ellis, EC4

**Sergeant at Arms**  
Sally Anderson

**Immed. Past Pres.**  
Fran Ellis, EC4

Location can be  
found on our website  
[https://  
westcobbtoastmasters.  
toastmastersclubs.org](https://westcobbtoastmasters.toastmastersclubs.org)

Toastmasters  
International  
[www.toastmasters.org](http://www.toastmasters.org)

**Club Mission**  
We provide a supportive  
and positive learning  
experience in which  
members are  
empowered to develop  
communication and  
leadership skills,  
resulting in greater self-  
confidence and personal  
growth.

Time	Role / Agenda Item for March 3, 2021	Member
12:00PM	<b>Sargent of Arms / Calls to Order</b> Pledge of Allegiance & Request to silence cell phones & Recite Toastmasters' Mission. Turn Meeting over to Toastmaster.	Sally Anderson
12:03PM	<b>Toastmaster / Welcome members, new members and Guests &amp; Review Agenda Front &amp; Back</b>	Jean Aaron
12:05PM	<b>Grammarians / Introduce Word of the Day</b> Help Members improve their grammar and use of words. Introduce the word of the day and comment on the use of the En <b>WOD: Retarget, ree-TAHR-GUT, verb</b> <b>Definition: To direct something toward a different object, notion, or direction.</b>  <b>Sentence: My objective for the day was to retarget the toddler's attention to prevent him from missing his mother too much.</b>	Mary Ann David, DTM
12:06PM	<b>Toastmaster Introduces First Speaker</b> Introduce the speaker: Today, ( <i>speaker's name</i> ) is to ( <i>lists objectives of project</i> ). Please help me welcome "Speaker's full name", in "Speech Title" "Speech Title" By "Speaker's full name" ( <i>Write here a short sentence or two with background information related to the topic that you are not going to have time to touch on and/or a brief summary of your experience related to the topic to introduce your credibility on the subject</i> )	Jean Aaron
12:07PM	<b>Speaker #1</b> Speaker volunteers to present a self prepared speech to the audience. <b>Manual-Path / Project / Time:</b> PATHWAYS - Presentation Mastery: (L1) Evaluation and Feedback #2 (5-7 min) <b>Project Title:</b> Project 2/How Can I Achieve Something that seems impossible?	Myra Boggs
12:14PM	<b>Speaker #2</b> The second of two prepared speeches <b>Manual-Path / Project / Time:</b> PATHWAYS - Dynamic Leadership: (L3 elective) Focus on the Positive (2-3 min / 5-7 min) <b>Project Title:</b> Elective: No Shame In Your Game!	Taylor Hearn
12:21PM	<b>Speaker #3 The third speakers</b> This role may not be needed if there are only two speakers	

12:28PM	<b>Table Topics Master</b> The Table Topics Master calls upon several members to deliver 1-2 minute impromptu talks on a topic announced right before the member is chosen. TT Spkr# _____ TTSpkr#2 _____ TT Spkr#3 _____	Mary Jaden
12:38PM	<b>General Evaluator Introduces the Evaluators and comments on the overall meeting.</b>	Jean Aaron
12:39PM	<b>Evaluator #1</b> Feedback is essential for the speaker to grow and improve, the Speech Evaluator offers a constructive critique of what the speaker has done well and offer suggestions to help improve his or her speech .	Fran Ellis, EC4
12:42PM	<b>Evaluator #2</b> Speech Evaluator	Sally Anderson
12:45PM	<b>Evaluator #3</b> Evaluates Speaker #3	
12:48PM	<b>Timer / time speeches</b> Times prepared speeches, Table Topics, Speech Evaluators and Grammarian.	Fran Ellis, EC4
12:49PM	<b>Grammarian</b> Comments incorrect and particularly good uses of grammar, and announces the names of those who used of the Word of the Day.	Mary Ann David, DTM
12:51PM	<b>Ah-Counter</b> Counts "ah", "um", and other verbal pauses	Mary Ann David, DTM
12:52PM	<b>General Evaluator Completes Meeting Evaluation</b> General Evaluator calls for reports: Timer, Ah-Counter, Grammarian, General Evaluator provides meeting & leader evaluations, gives their report of the meeting, returns control to the Toastmaster.	Jean Aaron
12:55PM	<b>Presiding Officer* Makes Closing Remarks and</b>	Jean Aaron
12:58PM (end)	<b>Adjourns Meeting</b> Announces winners from the Poll, Club business and guest comments	